Report to:	Board of Directors Meeting - 30 November 2012
Title:	Chief Executive's report
Author:	Mary Edwards
Purpose:	To note
Decision Sought:	The Board of Directors is asked to note the Chief Executive's report

1. PURPOSE

This paper identifies issues that the CEO wishes to bring to the Board's attention which are not covered elsewhere in the Board agenda.

2. CURRENT WORKLOAD

All of our hospitals are experiencing significant pressure from emergency attendances and admissions. In addition we are having some difficulty managing the speedy discharge of some patients. The senior leadership team have been reviewing our capacity and identified some urgent measures to alleviate some of this pressure. This includes opening up some additional capacity which is partly dependant on the arrival of recently recruited nurses.

3. PRIVATE PATIENT UNIT UPDATE

The project to establish an on-site private patient unit has commenced, being led by Susie Bleeker. The Donald Burrell Centre is being demolished in November and will be replaced by the outpatient facility and the first phase of the cancer centre which includes one linear accelerator (radiotherapy machine). The next phase of the PPU is to create additional inpatient beds on the top floor of the DTC plus additional operating theatre capacity.

4. SENIOR APPOINTMENTS

A recent interview panel appointed a consultant ophthalmologist to replace two retiring consultants who are returning on a part-time sessional basis. The successful candidate was Mr Luke Clifford.

5. INFORMATION GOVERNANCE

The Information Commissioner has recently reminded organisations that sensitive personal information should be encrypted when being stored and sent electronically. This follows a recent court case where a local authority was fined £120,000 for a serious breach against the Data Protection Act.

We have checked our internal processes and are satisfied that we do follow the appropriate guidance to secure data. Another key issue is ensuring all staff are appropriately trained and this is a high priority for HHFT. The Board will learn more about this at their lunch-time seminar.

6. RECOMMENDATION

The Board of Directors is asked to note the report.