ENCLOSURE 12

Birmingham Women's NHS
NHS Foundation Trust

SUBJECT :	Sealings since the November 2012 meeting of the Board of Directors
REPORT BY :	Steve Parsons, Head of Corporate Affairs
AUTHOR :	

RECOMMENDATIONS

The Board is invited to:

a. Note the application of the Trust seal since the November 2012 meeting of the Board.

Links to Strategic objectives	

Links to BAF risks	

Links to compliance requirements	Trust seal only to be applied on the authority of the Board- Trust Constitution

EXECUTIVE SUMMARY

As a public body, the Trust continues to be subject to a requirement that certain legal documents are executed under seal (as it does not benefit from the relaxations for companies under the Companies Act 2006 s 44). The Trust Constitution, repeating provisions within the National Health Service Act 2006, requires that the seal is only applied under the authority of the Board of Directors.

ENCLOSURE 12

The Board has approved procedures for documents to be sealed in the usual course of business, subject to reporting to the Board.

Since the November meeting of the Board, two items have been sealed, as reported on the attached schedule.

- An agreement for the continuation of a Nationwide Building Society ATM on the Trust's premises.
- A Deed of Surrender for the premises the Trust leased on the Birmingham Research Park; this is as part of the transfer of the hosted units to Public Health England.

ENCLOSURE 12

Sealing report to the Board, March 2013

Seal No.	Date	Description of Document Sealed	Value	Signed By	Attested By
59	8th February 2013	Nationwide Building Society Supplemental Lease of ATM at Birmingham Women's Hospital	Basic rent £400pa Transaction fees- 0- 49,999- 0p 50,000- 74,999- 7p 75,000- 99,999- 8p 100,000+- 9p (per transaction)	Ros Keeton	Tim Woodhead
60	4th March, 2013	Birmingham Research Park Limited Deed of Surrender Units 43-47 and 48, Institute of Research and Development, Birmingham Research Park	NIL	Peter Thompson	Tim Woodhead